

**Wiltshire Pension Fund Committee - Actions Log**

<b>Minute reference</b>	<b>Section</b>	<b>Meeting Action</b>	<b>Task owner</b>	<b>Target date for completion</b>	<b>Date completed</b>
49 (18/07/19)	Investment	The Committee requested that within the next ISS the Fund's position on Climate Change should adopt a more prominent position within the document.	JD	31/07/20	16/07/20
64 (03/10/19)	Administration	Officers to implement the strategy to improve the issuance of member Benefit Statements	AC	31/08/20	Agenda item 15
65 (03/10/19)	Governance (Audit)	Officers to sample test responses from Managers in accordance with the auditor's recommendation	RB	31/07/20	16/07/20
72 (03/10/19)	Administration (AVCs)	Officers would report the results of their AVC reviews annually to Committee on an exception basis & that future reporting should focus on funds primarily used by members	JD	24/09/20	
72 (03/10/19)	Administration (AVCs)	Future AVC reporting should recommend whether AVC investment choices need to altered	JD	24/09/20	
73 (03/10/19)	Investment (Alternative Employer Investment Strategy)	To introduce a separate employer investment strategy as outlined & to apply with effect from 1 April 2020 for relevant employers (or sooner if an employer requests)	JD	24/09/20	01/08/20
73 (03/10/19)	Investment (Alternative Employer Investment Strategy)	Officers to onboard appropriate employers and to moving employers between the main and alternative investment strategy	JD	24/09/20	01/08/20
73 (03/10/19)	Investment (Alternative Employer Investment Strategy)	For officers to wait until they see what the take up is before exploring the possibility of introducing a further alternative investment strategy where they consider it would appear to be beneficial for employers and the Fund	JD	24/09/20	

98 (17/12/19)	Governance (Fund Benchmarking)	The committee agreed for officers to discuss benchmarking issues with Brunel and informally with other Funds	AC/JD	24/09/20	
126 (26/03/20)	Actuarial (Valuation Report)	To note that officers & actuary will be providing valuation information to the SAB, MHCLG & GAD	AC	30/06/20	Hymans provided information w/b 08/06/2020
131 (26/03/20)	Governance (Business Plan)	To receive an updated report on the progress of the Business Plan at the next meeting	AC	16/07/20	16/07/20
132 (26/03/20)	Governance (Risk Register)	To note the attached Risk Register and note the changes/actions made by officers in points 7 to 10 to the Committee	RB	16/07/20	16/07/20
135 (26/03/20)	Governance (Employer Cessation Policy)	To approve this policy subject to a consultation with employers being undertaken in April 2020 and no material issues being raised	AC	16/07/20	16/07/20
158 (16/07/20)	Governance (MiFID II)	Members agreed with the Local Pension Board's recommendation that Substitute Committee Members should self-certify annually that they remain MiFID II competent	RB	17/12/20	Agenda item 10
163 (16/07/20)	Investment (ISS)	The draft ISS was approved and officers were authorised to update the ISS to reflect the decision made regarding the interim private debt portfolio	JD	24/09/20	
164 (16/07/20)	Audit (SWAP)	Officers to liaise with SWAP to timetable commissioned audits and to make enquiries with SWAP concerning the scope of any MiFID II audits they had been asked to undertake by other pension funds.	RB	30/09/20	